

Isaac Minkah

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EDUCATION

M.S. Mathematics

New Mexico Institute of Mining and Technology

Duration: January 2021 – Today

Graduate Research Assistant “working on Carbonsafe project to Estimate Storage Capacity”

Diploma in Education

University of Education, Winneba

Second Class Upper Division GPA: 3.15

Duration: June 2015 – August 2016

Project: A Guide for Teaching Second Year Economics for Senior High Schools in Ghana

B.S. Statistics and Economics

Garden City University College (Affiliated to KNUST-Ghana)

Second Class Upper (Honours) GPA: 3.23

Duration: January 2012 – September 2014

Project: Testing the significance of capitation as a payment system in the National Health Insurance Authority payment module. (2014)

Higher National Diploma in Statistics

Cape Coast Technical University

Second Class Upper Division GPA: 3.26

Duration: November 2007 – June 2010

Project: Analysis of Rainfall Data in Ghana. (2010)

Senior Secondary School

Nyankumasi Ahenkro Secondary School

Senior Secondary School Certificate Examination (SSSCE)

Duration: August 2003 - November 2006

WORK AND INTERNSHIP EXPERIENCES

Classroom Tutor

Dadease Agric. Senior High School

September 2012 - December 2020

- Teacher: Teaching Senior High School students Mathematics and Economics
- Preparing students for West African Senior Secondary Certificate Examination
- As guidance and counselling coordinator to both teachers and students.

Marketing Executive

Eden Micro Finance

February 2012 - August 2012

- Keeping customers' money for them
- Searching for customers to save with the bank

Voluntary Work with Ghana Health Service

National Health Insurance Scheme

September 2011 - January 2012.

- Piloting the National Health Insurance with some regions in Ghana
- Registering people with their preferred Health Care centres.

National Service Personnel

Effiduase District Hospital, Kumasi.

October 2010 - August 2011

- Biostatistician: Estimating the total patients attending the facility
- Making the charts, line graphs etc. available to the Medical Officers for planning and decision making and retrieving and filing patients' folders.

Managing Pharmaceutical Shop

New Edubiase, Kumasi.

July 2010 - September 2010.

- Taking inventories of drugs in the shop.
- Completes patients' sales transactions
- Supplies patients with information and education on their prescriptions
- Prepares billing information for medications

Intern

Ghana Statistical Service

Adansie South District New Edubiase, Kumasi

August 2009- October 2009.

- Collecting, compiling and analyzing data essential to the district
- Conducting monthly surveys on food items in the district.
- Liaises with the regional Statisticians measures implementations

Intern

Abura Dunkwa Mutual Health Insurance Scheme

August 2008-August 2008.

- Registering members into the scheme
- Filing and keeping members' documents.

Managing Pharmaceutical Shop

New Edubiase, Kumasi

December 2006 - October 2007.

- Assisting the Pharmacist in discharging his duties.
- Taking the inventories of drugs in the shop.
- Distributing pharmaceutical drugs to some chemical and license shop.

SOFTWARE SKILLS

SPSS MINITAB STATA R-CONSOLE MICRO OFFICE